



School of Hospitality
**Hospitality Management
Graduation Application Form**

NOTE: THIS FORM IS ONLY FOR STUDENTS WHO HAVE COMPLETED A PROGRAMME AND WISH TO GRADUATE

YOU WILL NEED TO COMPLETE A SEPARATE FORM TO ATTEND A GRADUATION CEREMONY

Name: **Student ID:**

Address:

.....

Phone:

I hereby apply to Graduate with:
(Please tick the appropriate boxes)

- HV4446 Graduate Diploma in Event Management, Level 7 (120 Credits)
- HV4501 Bachelor of Hospitality Management, Level 7 (360 Credits)
- HV4291 Diploma in Hospitality Operations Supervision, Level 5 (240 Credits)

I have ticked the courses I have completed successfully in the boxes overleaf.

Signed:

Date:

Please return this form to:
Associate Head of School
Hospitality Management
P O Box 39803
Wellington Mail Centre

For Office Use only:
NB Academic Record has been sighted and verified as accurate by approving academic staff

Approved: _____ **Date:** _____

Check List: What courses have you successfully passed?

HV4501 Bachelor of Hospitality Management, Level 7

Please tick	Course Code	Course Name	Credit Value
YEAR ONE COMPULSORY:			
	HM5000	Introduction to Hospitality Operations	15
	HM5001	Accounting for Hospitality	15
	HM5002	Communications	15
	HM5003	Hospitality Management Principles	15
	HM5004	Writing and Presentation Skills for Managers	15
	HM5005	International Beverage Studies	15
	HM5006	Marketing Principles for Hospitality	15
	HM5007	The Tourism Industry	15
YEAR TWO COMPULSORY:			
	HM6000	Food and Beverage Operations Management	15
	HM6001	Front Office Operations Management	15
	HM6002	Hospitality Research	15
	HM6003	Hospitality Human Resource Management	15
	HM6004	Quantitative Management Methods	15
	HM6005	Organisational Behaviour	15
YEAR THREE COMPULSORY:			
	BM7001	Strategic Management	15
	BM7005	Financial Management	15
	BM7008	Services Management	15
	HM7004	Contemporary Issues in Hospitality Management	30
EITHER of the 2 courses below			
	HM7001	Accommodation and Facilities Management	15
	HM7002	Food and Beverage Management	15
ELECTIVES – any 4 of the following or 1 of HM7001 or HM7002 and 3 of the following			
	BM6002	Project Management	15
	BM7003	Strategic Marketing Management	15
	BM7004	Strategic Human Resource Management	15
	HM5008	Introduction to Event Management	15
	HM6006	Gastronomy	15
	HM6007	Technology Management for Hospitality	15
	HM6008	Tourism Planning	15
	HM7003	Hospitality Entrepreneurship	15
		Unspecified credit	15
TOTAL CREDITS			360

HV4291 Diploma in Hospitality Operations Supervision, Level 5

Please tick	Course Code	Course Name	Credit Value
PRE-REQUISITE FIRST YEAR			
	HV4297	Certificate in Food and Beverage Service (International) (Level 4)	120
	HV4441	Certificate in Food Preparation and Culinary Arts (Level 4)	141
	HV4432	Certificate in Hotel Reception (Level 3)	120
	HV4344	Certificate in International Tourism	124
	Other	<i>(Supply details)</i>	
YEAR TWO COMPULSORY – Strand A			
	HM6103	Hospitality Law	20
	HM6104	Applied Practice	10
	BM6105	Business Communications	20
	BM6106	Accounting for Hospitality Managers	20
	BM6108	Introduction to Organisations and Management	20
	BM6109	Hospitality Services Marketing	20
	BM6110	Human Resource Supervision for Hospitality	10
	OR		
YEAR TWO COMPULSORY – Strand B			
	HM5000	Introduction to Hospitality Operations	15
	HM5001	Accounting for Hospitality	15
	HM5002	Communications	15
	HM5003	Hospitality Management Principles	15
	HM5004	Writing and Presentation Skills for Managers	15
	HM5005	International Beverage Studies	15
	HM5006	Marketing Principles for Hospitality	15
	HM5007	The Tourism Industry	15
TOTAL CREDITS			240

HV4446 Graduate Diploma in Event Management, Level 7

Please tick	Course Code	Course Name	Credit Value
	EM6000	Event Planning	15
	EM6001	Event Management	15
	EM7000	Event Logistics	15
	EM7001	Event Marketing and Sponsorship	15
	EM7002	Practicum	60
Total Credits			120