SKILLS TO SET YOU UP FOR LIFE!

9 OUT OF 10 GRADUATES ARE IN EMPLOYMENT AND/OR FURTHER STUDY

OUR INSTITUTES WORK IN PARTNERSHIP TO SERVE THE INTERESTS OF STUDENTS, COMMUNITIES AND INDUSTRY
APPRENTICESHIPS
Become qualified while you work. Learn your trade alongside other apprentices with practical tutorials, evening classes and regular on-site assessment by our tutors.

CADETSHIPS AND INTERNSHIPS
There are opportunities to work while you study to gain experience, including trades cadetships, placements, work experience in restaurants or salons, or internships in the IT industry.

FLEXIBLE OPTIONS
Train at our campuses in Wellington, Petone, Porirua, or Auckland. You can study full-time, part-time or online in some of our programmes. We also offer a selection of night classes.

LEARN FROM INDUSTRY PROFESSIONALS
Our tutors are industry experts keen to share their knowledge. They’re experienced nurses, chefs, hairdressers, make-up or performing artists, have run businesses or worked as engineers.

PRACTICAL LEARNING
Gain valuable skills that you can put into practice straightaway. Every one of our programmes is designed with a job in mind. Gain valuable experience through collaborations such as movie sets and shows like WOW.

QUALIFICATIONS THAT EMPLOYERS VALUE
Our qualifications are recognised in New Zealand and around the world. All have been developed with our industry partners to ensure your training is practical and relevant.

WORK ZONES
Learn in training facilities such as our beauty and hairdressing salons, restaurants and cafés, film studios, building sites, automotive workshops, music studios or health simulation suites.
Kia ora, I am delighted to welcome you to this joint prospectus for Whitireia and WelTec.

Studying with us is the first step to your future career. That’s because we offer highly vocational industry training and every programme is designed with a real job in mind. We provide you with the knowledge, practical skills and hands-on experience to flourish in the job market and get your dream job.

We welcome learners at every life stage – school leavers, university graduates, those preparing to re-enter the workforce, and current workers wanting to upskill or retrain. We have a place for everyone.

Within this prospectus you will find information about the teaching, support services and programmes offered by Whitireia and WelTec in 2020.

We have highly-skilled teaching and support staff who work hard to support you every step of the way. We have a wide range of excellent support services to ensure you achieve your career goals.

Thank you for considering the many training options available with us.

Ngā mihi nui ki a koutou

Chris Gosling
CHIEF EXECUTIVE | WHITIREIA AND WELTEC
OUR CAMPUSES

We have locations throughout the Wellington region, and in Auckland too. Our campuses have modern training facilities and work zones.
WHERE YOU’LL STUDY

Find out where your course is located by checking the programme information, starting on page 21.

Programmes offered by Whitireia or WelTec located at Porirua are taught at the Whitireia Campus. Programmes located at Petone are taught at the WelTec Campus or Construction Campus on Western Hutt Road.

Whitireia Campus
3 Wi Neera Drive
Porirua
whitireia.ac.nz

WelTec Campus
21 Kensington Ave
Petone
weltec.ac.nz

Te Auaha Campus
65 Dixon St
Wellington
teauaha.com

Hospitality Campus
52 Cuba St
Wellington

Construction Campus
18 Western Hutt Rd
Petone

Whitireia Auckland Campus
450 Queen St
Auckland

Further location information talk to our advisors or visit whitireia.ac.nz or weltec.ac.nz (whichever institute offers the programme).
ENTRY REQUIREMENTS

We have programmes to suit different levels.

Here’s a general guide to entry criteria and what you might be able to study.

For specific entry criteria, check the programme information at whitireia.ac.nz or wellec.ac.nz (whichever institute offers the programme).

IF YOU YOU COULD STUDY

| are at school and want to start learning career skills | STAR Wellington Trades Academy |
| are 16-19 and have left school or are leaving, but don’t have qualifications or skills | Youth Guarantee programmes Level 1 or 2 programmes |
| are over 20 but don’t have qualifications | Level 1 or 2 programmes Other options – you may qualify for special admission on programmes |
| have NCEA Level 1 | Certificate programmes |
| have NCEA Level 2 or 3 | Certificate, diploma or degree programmes (depending on programme entry criteria) |
| have a bachelor’s degree | Graduate diploma programmes |
| have a postgraduate diploma in a relevant subject | Master’s programmes |
STEPS TO ENROL

Find the right course by browsing our course list. Decide what to study and check the entry requirements.

A step-by-step guide to enrolling for domestic students.

---

01 APPLY TO ENROL

ONLINE
Use our online enrolment form (we recommend you apply online if possible)

BY POST
Download an application form and send it to us (address information inside back cover)

IN PERSON
Enrol in person at one of our campuses.

02 ENTRY REQUIREMENTS

Your application to enrol will be reviewed against the entry requirements for your chosen programme.

Please check online for further details about:

- Special admission for over 20s
- Language requirements
- Application due dates
- Interviews or supporting information requirements

03 PAY YOUR FEES

You will receive an invoice for your fees which must be paid in full, or arrangements made for payment of fees before the start of your study.

Find out more about how you can pay at www.studylink.govt.nz

ALL DONE!

Finished
Welcome to Whitireia and WelTec.

We’ll send you info on your programme of study and your Programme Orientation dates.

ACCEPTANCE

Once your application is approved, we will send you an offer of place with details of your enrolment and the total fees for your programme of study. You will be asked to accept or decline this offer.
STUDENT SUPPORT
0800 141 121 or LSS@wandw.ac.nz

CAREERS SUPPORT
Our Careers Advisor and Tamaiti Whāngai Job Brokers have close links with employers and information on available jobs. Our Careers Advisor can help and advise you to identify career and employment options that meet your interests and values. Make an appointment to discuss your CV, cover letter and interview preparation.

CHILDREN
We have fully-licensed childcare centres at our Petone and Porirua campuses. If you are interested enquire early; places are limited.

COMPUTERS AND IT
Come in and use our computers, printers and photocopiers. Connect to free Wifi. We have help desk staff on campus. We have any questions.

COUNSELLING
We offer a range of free confidential counselling services available to all students.

FINANCIAL SUPPORT
Our Financial Advisors can help you get your money sorted. They will make sure you are supported with StudyLink, WINZ and any other funding required. We can also help with budgeting or gaining access to extra financial support such as emergency grants.

HEALTH AND WELLNESS
We want you to be in good health so you can perform your best. We have Engagement Advisors to support your wellbeing during your studies and provide a range of health and wellness activities. We also provide access to a range of health and wellbeing services.

LIBRARY
Access a range of resources, both online and in print. Use books or journal articles for assignments. Consult building codes, standards and technical manuals.

STUDENT VOICE
We want to hear your voice about your learning experience. Each programme elects a Student Voice Representative who is the communication channel between you, your class and the institute. You can put forward ideas about teaching and learning, events, activities or anything to do with your study experience. We have a student council who welcomes student participation.

STUDENTS WITH A LEARNING DIFFICULTY, IMPAIRMENT OR DISABILITY
We have dedicated, experienced people to support you if you have a learning difficulty, impairment or disability. We also offer medical and mental health support. We will work with you and your tutors to provide appropriate resources to support a successful learning journey. Make a time to come and see the team before you start studying so we can ensure that all your supports are in place.

IMPORTANT DATES

<table>
<thead>
<tr>
<th>Trimester One</th>
<th>Starts in early March (though some programmes begin earlier) and runs until the end of June</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Trimester Two</td>
</tr>
<tr>
<td></td>
<td>Runs from mid-July to mid-November</td>
</tr>
<tr>
<td></td>
<td>Trimester Three</td>
</tr>
<tr>
<td></td>
<td>Runs from mid-November to March</td>
</tr>
</tbody>
</table>


STUDY FEES FREE
If you’re new to tertiary study or have undertaken no more than half a year’s tertiary education at Level 3 or above, you may qualify for one year of fees-free study. See feesfree.govt.nz for more details.

FREE BUS
There is a free bus service connecting Petone, Porirua and Wellington. Please see our websites for the timetable.

STUDY SUPPORT
We have a dedicated team of learning advisors to support your academic learning needs. Whether it’s time management, report or essay writing, maths or study skills, we can help. Make an appointment at any helpdesk, 0800 141 121 or LSS@wandw.ac.nz

FEES
Go to whitireia.ac.nz or weltec.ac.nz and check the programme sections for fee details. If you are intending to pay by student loan, apply to StudyLink at studylink.govt.nz

SCHOLARSHIPS
There are also scholarships to support you during your study, some offered by Whitireia and WelTec and others provided by employers and industry. whitireia.ac.nz/scholarships weltec.ac.nz/scholarships

GRADUATION
Graduation is a time to celebrate your success. Whitireia and WelTec have ceremonies throughout the year at local venues, or on-campus, for you to attend with your fellow students, tutors, mentors, whānau and friends.
MAORI STUDENT SUPPORT

Nau mai, haere mai

Our Māori support staff and mentors will support you on your learning journey.

We are here to support the success and participation of Māori students at WelTec and Whitireia. At WelTec the Tamaiti Whāngai team provide mentoring, pastoral, cultural and academic support. The team will also provide advocacy internally and externally as required.

At Whitireia you’ll be supported by our Pou Whakamanawa (Māori Success Advisor), who will respond to any issue you may have.

There are dedicated spaces to study, hang out and kōrero. At our Petone campus you’ll find Te Whare Āwhina, and in Porirua there is Ako Ake Café for Māori and Pacific students.

Iwi partners – Te Ātiawa at WelTec and Ngāti Toa Rangatira at Whitireia – support our students and are regularly on campus.

MAORI AND PASIFIKA TRADES TRAINING

Government scholarships covering full fees and course-related requirements are available for Māori and Pasifika students looking to learn a trade.

We will support you with mentoring and goal-setting. Our job brokers can help you find and prepare for work, including getting your drivers license, site safety or first aid certificates.

Options include* – Automotive, Bakery, Collision Repair, Electrical Engineering, Food and Beverage, Hairdressing, Makeup and Skincare, Mechanical Engineering, Plumbing, Gasfitting and Drainlaying, Painting and Decorating and Tiling.

*2020 offerings are subject to TEC approval. See the website for the full 2020 list of programmes and entry criteria.
PACIFIC STUDENT SUPPORT

Kia ora, Talofa lava, Malo e lelei; Kia ora, Talofa ni, Faka'alofa alu, Ni sa bula vinaka, Mauri, Talofa, Halo Olqeta, greetings and welcome

We are committed to supporting you and your academic success.

Our Pacific mentors and learning advisors provide academic, cultural and pastoral support. Whether you need learning support or help with an issue outside study, our friendly team is here for you.

We have dedicated spaces in Petone and Porirua. On our Petone campus is the Pacific Centre and there’s the Ako Ake Café for Māori and Pacific students at our Porirua campus.

JOB BROKERS

Our Tamaiti Whāngai Job Brokers have close links with employers and information on available jobs for MPTT students.
OPTIONS FOR YOUTH

STAR
Sample a range of career-based courses while still at school.
Gain new skills and earn credits towards NCEA.
Completing a STAR course enables you to progress to more advanced options or gives you practical skills to find work.
To find out more about this option, talk to the careers advisor at your school or call us.

WELLINGTON TRADES ACADEMY
Enjoy the benefits of staying at school while you learn new skills. Spend three days a week at school and two days at Trades Academy.
We partner with local secondary schools to provide year-long training programmes that allow you to achieve NCEA Level 2 and get ready for employment or higher-level training.
Study fees free with subsidised transport costs.
Options include:
• Animal Care
• Construction Trades
• Cookery
• Creative Technology
• Engineering and Automotive
• Salon Environment
• Health Science (one day a week)
• Hospitality
Are you 16-19 years old?

Youth Guarantee enables you to train fees free for up to two years in a range of practical programmes. Complete an introductory programme at Level 1 or 2 and then choose from a wider selection of Level 3 options.

Youth Guarantee can help cover your fees, course-related costs and travel. This could be ideal if you want to keep learning, but feel school is no longer right for you.

Options include* – Automotive, Construction Trades (Carpentry, Electrical, Painting and Decorating, Plumbing, Tiling), Cookery, Hairdressing, Hospitality, Mechanical Engineering and Tourism.

*See the website for the full 2020 list of programmes and entry criteria.
New Zealand Certificate in Skills for Living for Supported Learners

Level 1

Duration 1 year, full-time

Location Petone, Porirua

WelTec

Develop your skills and knowledge to become more independent, improve communication and prepare for your future. NZCSSL is a supported learning programme for students who have an intellectual or learning disability.

Our programme runs four days a week for 38 weeks, including six weeks holiday. The programme includes a mix of classroom teaching and activities outside the classroom to enhance learning. We have a 2:16 tutor to student ratio.

Entry Criteria

Applicants are required to attend a meeting/interview with tutors to identify their strengths and needs and ensure that the programme provides an appropriate pathway. The applicant may be supported by whānau and/or other nominated support people. The following points will be considered.

• The applicant’s literacy, numeracy, computer and language skills
• The applicant’s learning or behavioural needs which might impact on programme engagement
• The applicant’s level of independence in terms of engagement in daily activities and self-care.

The applicant must be 18 at the commencement of the programme. The Head of School can approve enrolment of students under the age of 18.
ENGLISH LANGUAGE

New Zealand Certificate in English Language

<table>
<thead>
<tr>
<th>Level</th>
<th>3-5</th>
</tr>
</thead>
</table>
| Duration| 17 weeks, full-time  
          | 1 year, part-time |
| Location| Porirua, Auckland |

Improve your English and develop language skills for study or work. These certificates prepare you to communicate and participate in social, academic and workplace environments.
New Zealand Diploma in Te Reo

Level 5
Duration 1 year, full-time
Location Porirua

Te Hiringa o Te Reo

Location Online

Whitireia

Learn te reo Māori at your own pace using CDs and an explanatory workbook in this beginner’s programme.
Start anytime from February onwards.

New Zealand Certificate in Te Reo

Level 1-4

Duration
Level 1-2: 1 night class a week part-time, full-year
Level 3: 35 weeks full-time or part-time options available
Level 4: 35 weeks full-time 9am – 3pm Monday - Thursday

Location Porirua

Whitireia

Level 1 – Basic
Gain basic language skills to use te Reo Māori in everyday situations.

Level 2 – Foundation
Develop your understanding and use of te reo Māori. Feel comfortable communicating in te reo and building the foundation of your language skills with support from our tutors.

Level 3 – Intermediate
Grow your understanding of te reo Māori to an intermediate level and enjoy opportunities to be a part of te reo education in our communities.

Level 4 – Advanced Intermediate
Be able to communicate fluently in familiar or new situations with your whānau or at your workplace or school. Finish your study conversing solely in te reo.

New Zealand Diploma in Te Reo

Level 5
Duration 1 year, full-time
Location Porirua

Whitireia

Extend your understanding and ability in te reo Māori me ngā tikanga to korero with confidence, share ideas and develop your technical knowledge.
Learn through participation in pōwhiri, cooking and everyday activities at home, and at informal and formal occasions.
TE WĀNANGA MĀORI
NURSING

Bachelor of Nursing Māori

<table>
<thead>
<tr>
<th>Level</th>
<th>7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>3 years, full-time</td>
</tr>
<tr>
<td>Location</td>
<td>Porirua</td>
</tr>
</tbody>
</table>

Whitireia

This programme uses theoretical and clinical learning experiences designed to educate and support Māori students to become a New Zealand registered nurse, capable of working in a range of multicultural settings.

Entry Criteria

**Domestic** – University Entrance or equivalent qualification or relevant work experience and evidence of suitability based on interview, health, screening, safety check and referee reports.

**International** – IELTS 6.5 with no band score lower than 6.5 (or equivalent) and academic requirements.
Te Kura Ringa Rehe

CONSTRUCTION AND ENGINEERING

Automotive
Architectural Technology
Construction
Electrical Trades
Engineering Technology
Mechanical Engineering
Plumbing and Gasfitting
Quantity Surveying

TU CONSTRUCTION GRADUATE

“WelTec helped me get my apprenticeship”
Automotive

New Zealand Certificate in Collision Repair and Automotive Refinishing
Level 3
Duration 1 year, full-time
Location Petone

Gain foundation spray-painting and collision repair skills, ready to build skills in your specialisation. Learn in our professionally fitted workshops. Our industry partners have helped us develop the perfect facilities for panel and refinishing training.

Entry Criteria
Domestic – NCEA Level 1 Literacy.
International – IELTS 5.0 with no band score lower than 5.0 (or equivalent) and academic requirements.

Young Guarantee Māori and Pasifika Trades

New Zealand Certificate in Automotive Engineering
Level 3
Duration 1 year, full-time
Location Petone, Porirua

Develop foundation skills in engine repair and performance, servicing, electrics as well as basic engineering tasks and welding. Work on light and diesel vehicles. Apply your skills with work experience. Progress to the New Zealand Certificate in Automotive Engineering (Managed Apprenticeship).

Entry Criteria
Domestic – 10 credits at NCEA Level 1 Literacy and 10 credits at NCEA Level 1 Numeracy or equivalent skills and knowledge. A pre-entry interview may be required.
International – IELTS 5.0 with no band score lower than 5.0 (or equivalent) and academic requirements.

Young Guarantee Māori and Pasifika Trades

New Zealand Certificate in Automotive Engineering (Managed Apprenticeship)
Level 4
Duration 3-4 years, part-time (night classes, block courses)
Location Petone

For apprentices in engineering fabrication workshops or those who have completed the New Zealand Certificate in Mechanical Engineering (Level 3). You’ll attend night classes and block courses. Use welding and fabrication skills to make, install and repair metal products. Specialise in welding and fabrication.

Entry Criteria
Domestic – 40 credits at NCEA Level 1, including 10 Literacy and 10 Numeracy credits, or equivalent; and be employed in the fabrication industry at time of study.
International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

Young Guarantee Māori and Pasifika Trades

Mechanical Engineering

National Certificate of Educational Achievement (Vocational Pathway Manufacturing and Technology Sector)
Level 2
Duration 17 Weeks
Location Petone

Gain NCEA Level 2 with the skills to start work within the Automotive and Mechanical Engineering Industries, or progress to higher-level programmes. Explore Engines, Brake Systems, Machining, Panel and Paint and Metal Work and Welding. Learn how to safely use and maintain tools, make calculations and choose materials to complete projects.

Entry Criteria
Domestic – Open Entry.

Young Guarantee

New Zealand Certificate in Mechanical Engineering
Level 3
Duration 1 year, full-time
Location Petone

Gain skills to build, maintain and operate mechanical engineering equipment and plant. Learn maintenance fitting, welding, machining, sheet metalwork and fabrication. Use the machinery that is used in the industry. Work on your own projects to develop your skills further.

Entry Criteria
Domestic – NCEA Level 1 with 10 credits in Literacy and 10 credits at Numeracy (algebra, trigonometry, measurement recommended), or equivalent skills and knowledge and evidence of ability to undertake the physical requirements of the programme.
International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

Young Guarantee Māori and Pasifika Trades

New Zealand Certificate in Engineering Fabrication (Managed Apprenticeship)
Level 4
Duration 3-4 years, part-time (night classes, block courses)
Location Petone

For apprentices in engineering fabrication workshops or those who have completed the New Zealand Certificate in Mechanical Engineering (Level 3). You’ll attend night classes and block courses. Use welding and fabrication skills to make, install and repair metal products. Specialise in welding and fabrication.

Entry Criteria
Domestic – 40 credits at NCEA Level 1, including 10 Literacy and 10 Numeracy credits, or equivalent; and be employed in the fabrication industry at time of study.
International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

Young Guarantee Māori and Pasifika Trades
## Construction

### National Certificate of Educational Achievement (Vocational Pathway Construction and Infrastructure Sector)

<table>
<thead>
<tr>
<th>Level</th>
<th>Duration</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>17 weeks, full-time</td>
<td>Petone, Porirua</td>
</tr>
</tbody>
</table>

**Entry Criteria**
- Domestic – Open entry.

**Guarantee**
- Youth Guarantee
- Pasifika Trades
- Māori and Pasifika Trades

Gain NCEA Level 2. Sample a range of trades: carpentry, landscaping, painting, plumbing and electrical. Gain the skills to start work on a construction site and progress to higher-level programmes. Learn how to safely use and maintain tools, make building calculations and choose materials. Work on real projects.

### New Zealand Certificate in Construction Trade Skills (Carpentry)

<table>
<thead>
<tr>
<th>Level</th>
<th>Duration</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>1 year, full-time</td>
<td>Petone, Porirua</td>
</tr>
</tbody>
</table>

**Entry Criteria**
- Domestic – 10 credits at NCEA Level 1 Literacy and 10 credits at NCEA Level 1 Numeracy, or equivalent qualification or relevant work experience.
- International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

There’s high demand for carpenters. Gain core skills from setting out and leveling to framing and roofing. Learn in the workshop and on the building site where you’ll construct a house that will become a family’s home. Learn to apply safe work practices and build a solid CV for entering an industry apprenticeship.

### New Zealand Certificate in Plumbing, Gasfitting and Drainlaying

<table>
<thead>
<tr>
<th>Level</th>
<th>Duration</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>22 weeks, full-time</td>
<td>Petone</td>
</tr>
</tbody>
</table>

**Entry Criteria**
- Domestic – 10 credits at NCEA Level 1 Literacy and 10 credits at NCEA Level 1 Numeracy, or equivalent qualification or relevant work experience.
- International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

Designed to prepare you for an apprenticeship. Train in our workshops and drainlaying pit. Learn how to use and maintain tools. Develop skills in brazing and soldering. You’ll identify methods for weatherproofing and safely install plumbing systems, drains and gas pipes.

### New Zealand Certificate in Painting and Decorating

<table>
<thead>
<tr>
<th>Level</th>
<th>Duration</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>17 weeks, full-time</td>
<td>Petone</td>
</tr>
</tbody>
</table>

**Entry Criteria**
- Domestic – 10 credits at NCEA Level 1 Literacy and 10 credits at NCEA Level 1 Numeracy, or equivalent qualification or relevant work experience.
- International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

Learn to professionally prepare surfaces and paint interiors and exteriors. Develop your decorating skills by learning wallpapering and spray painting. Gain safe worksite skills so you’re ready to work in industry. Get the opportunity to practise your skills in the workshop and on real projects.

### New Zealand Certificate in Tiling

<table>
<thead>
<tr>
<th>Level</th>
<th>Duration</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>17 weeks, full-time</td>
<td>Petone</td>
</tr>
</tbody>
</table>

**Entry Criteria**
- Domestic – 10 credits at NCEA Level 1 Literacy and 10 credits at NCEA Level 1 Numeracy, or equivalent qualification or relevant work experience.
- International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

Develop skills to go straight into work in the industry. Learn about tiling techniques and design for indoor and outdoor installations. Use different materials like ceramics, stone, glass and terracotta. Train in our workshops. Gain safe worksite skills so you’re ready for industry.

### New Zealand Certificate in Carpentry

<table>
<thead>
<tr>
<th>Level</th>
<th>Duration</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Based on individual learning plan, part-time</td>
<td>Petone (night classes)</td>
</tr>
</tbody>
</table>

**Entry Criteria**
- Domestic – Applicants must:
  - Be working in the construction industry as an apprentice or trainee.
  - Be supervised by someone who is prepared to support the training.
  - Enter into a training agreement between the apprentice, employer, and Whitireia. The agreement will outline the responsibilities of each party to the apprenticeship, and will align with the principles in the Code of Good Practice for New Zealand Apprenticeships.

Designed for those working as a carpentry apprentice. Progress towards becoming a qualified carpenter. You will learn through practical tutorials, evening classes, workshop instruction, plus regular on-site assessment at your work by our tutors. Learn alongside other apprentices.
Construction

New Zealand Certificate in Electrical Engineering Theory
Level 3
Duration 1 year, full-time
Location Petone, Porirua

Designed to prepare you for an apprenticeship. Learn basic electrical theory and regulations. Build practical skills such as circuit wiring and how to use power instruments. Train in our workshops where you'll diagnose and fix electrical faults.

Entry Criteria
Domestic – NCEA Level 1 or equivalent skills and knowledge and evidence of ability to undertake the physical requirements of the programme.
International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

New Zealand Certificate in Construction Related Trades (Supervisor)
Level 4
Duration 1 year, part-time
Location Petone

Work as a supervisor on construction projects. Gain knowledge of current building and construction practice for medium buildings. Supervise workers through effective communication, professionalism and planning. Work to required safety, technical, quality and productivity standards.

Entry Criteria
Domestic – Candidates are expected to have existing knowledge and skills in the trade that they will be supervising. Consequently, the award of any qualification at Level 3 or 4 from the Planning and Construction related subfields, or equivalent knowledge and skills, is required.

NZ Certificate in Construction Related Trades (Main Contractor Supervision)
Level 5
Duration 1 year, part-time
Location Petone

Work as a main contract supervisor. Apply a broad range of technical, theoretical and operational knowledge to current construction projects. Supervise workers and sub-contractors to required safety, technical and quality standards.

Entry Criteria
Domestic – Candidates are required to have New Zealand Certificate in Construction Related Trades (Supervisor) or be able to demonstrate equivalent knowledge and skills. Candidates must be employed within the construction industry and have their employer’s approval for access to main contract supervision with their company of employment.

Quantity Surveying

New Zealand Diploma in Construction (Quantity Surveying)
Level 6
Duration 2 years, full-time (part-time options)
Location Petone

Gain skills that are in high demand. Learn about quantifying projects, estimating building costs and materials, and tendering and administering contracts. Many of our students get part-time work in the industry in their second year.

Entry Criteria
Domestic – 50 credits at NCEA Level 2 or above with at least 12 credits in each of English, Maths and Science subjects or achieved a Level 3 or 4 qualification in a related field or equivalent qualification or relevant work experience.
International – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

Architectural Technology

New Zealand Diploma in Architectural Technology
Level 6
Duration 2 years, full-time (part-time options)
Location Petone

Start your career as an architectural designer or technician. Develop your technical drawing skills using computer-aided design (CAD) software. Understand architecture, building methods and materials, and building code requirements. Build a portfolio. Create architectural drawings and documentation for buildings across New Zealand.

Entry Criteria
Domestic – 50 credits at NCEA Level 2 or above with at least 12 credits in each of English, Maths and Science subjects or achieved a Level 3 or 4 qualification in a related field or equivalent qualification or relevant work experience.
International – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.
## Engineering Technology

### New Zealand Diploma in Engineering

<table>
<thead>
<tr>
<th>Level</th>
<th>Duration</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>2 years, full-time (part-time options)</td>
<td>Petone</td>
</tr>
</tbody>
</table>

**Entry Criteria**

- **Domestic** – 48 credits at NCEA Level 2 in four subjects – including at least 12 credits in Numeracy. If you do not meet the maths entry criteria you maybe able to study a lower level maths course while studying the NZDE to achieve the required maths entry level or equivalent qualification or relevant work experience.
- **International** – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

### Bachelor of Engineering Technology (Managed Apprenticeship)*

<table>
<thead>
<tr>
<th>Level</th>
<th>Duration</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>3 years, minimum</td>
<td>Petone</td>
</tr>
</tbody>
</table>

**Entry Criteria**

- **Domestic** – Bachelor’s degree in an electrical engineering discipline (excluding a Mechatronics specialisation) or equivalent qualification or relevant work experience.
- **International** – IELTS 6.5 with no band score lower than 6.0 (or equivalent) and academic requirements.

### Graduate Diploma in Engineering Mechatronics

<table>
<thead>
<tr>
<th>Level</th>
<th>Duration</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>1 year, full-time, February and July start</td>
<td>Petone</td>
</tr>
</tbody>
</table>

**Entry Criteria**

- **Domestic** – Bachelor’s degree in a civil engineering discipline (excluding structural specialisation), or equivalent qualification or relevant work experience.
- **International** – IELTS 6.5 with no band score lower than 6.0 (or equivalent) and academic requirements.

### Graduate Diploma in Engineering – Building Services

<table>
<thead>
<tr>
<th>Level</th>
<th>Duration</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>1 year, full-time, July start</td>
<td>Petone</td>
</tr>
</tbody>
</table>

**Entry Criteria**

- **Domestic** – Bachelor’s degree in a mechanical or related engineering discipline or equivalent qualification or relevant work experience.
- **International** – IELTS 6.5 with no band score lower than 6.0 (or equivalent) and academic requirements.

### Graduate Diploma in Engineering – Structural

<table>
<thead>
<tr>
<th>Level</th>
<th>Duration</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>1 year, full-time, July start</td>
<td>Petone</td>
</tr>
</tbody>
</table>

**Entry Criteria**

- **Domestic** – Bachelor’s degree in a civil engineering discipline (excluding structural specialisation), or equivalent qualification or relevant work experience.
- **International** – IELTS 6.5 with no band score lower than 6.0 (or equivalent) and academic requirements.

### Graduate Diploma in Engineering – Water and Waste

<table>
<thead>
<tr>
<th>Level</th>
<th>Duration</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>1 year, full-time, February start</td>
<td>Petone</td>
</tr>
</tbody>
</table>

**Entry Criteria**

- **Domestic** – Bachelor’s degree in a civil engineering discipline (excluding water and waste specialisation), or equivalent qualification or relevant work experience.
- **International** – IELTS 6.5 with no band score lower than 6.0 (or equivalent) and academic requirements.

---

*Pending NZQA approval | Programmes and details may change | Please check the relevant website or contact us for the latest information.
Te Auaaha me Te Ao Tāpoi

CREATIVITY AND HOSPITALITY

Cooking and Culinary Arts
Creative Writing
Digital Media (Creative Technologies) and Visual Arts
Film
Food and Beverage Service
Hairdressing and Barbering
Hospitality Management
Makeup Artistry and Beauty Therapy
Music
Pâtisserie and Baking
Performing Arts – Dance, Drama and Musical Theatre
Publishing
Radio Broadcasting
Tourism

MAXINE
BAKERY & COOKERY GRADUATE

“WelTec proved to me that I had a passion for pâtisserie”
Hairdressing and Barbering

National Certificate of Educational Achievement (Vocational Pathway Service Industries)
Level 2
Duration 17 weeks, full-time
Location Petone

New Zealand Certificate in Barber Skills
Level 3
Duration 1 year, full-time
Location Te Auaha CBD

Learn haircuts, clipper work, cutting and shaving, sales and the crucial social skills needed in barbering. Benefit from industry masterclasses each week. There is also a work experience component. Train in our barbershops open to the public and begin building your clientele – you’ll have done hundreds of haircuts by the time you’ve finished.

Entry Criteria
Domestic – NCEA Level 1 with 10 credits at Literacy and Numeracy or equivalent qualification or relevant work experience.
International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

New Zealand Certificate in Hairdressing (Salon Support)
Level 3
Duration 1 year, full-time
Location Te Auaha CBD, Porirua

Learn essential skills such as reception duties, shampooing, applying treatments or colours under supervision, and styling. You’ll also be introduced to cutting. Develop experience working as a team member in our salon. Work backstage on the World of Wearable Art Awards Show and take the opportunity to work on other productions and high fashion events.

Entry Criteria
Domestic – NCEA Level 1, or equivalent qualification or relevant work experience.
International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

Makeup Artistry and Beauty Therapy

New Zealand Certificate in Makeup and Skin Care (Introduction)
Level 3
Duration 17 weeks, full-time
Location Te Auaha CBD

Gain an introduction to basic beauty services, communication, professionalism and sales strategies. Learn practical skills from skincare and maintenance through to classic and trending makeup looks.

Entry Criteria
Domestic – NCEA Level 1 or evidence of equivalent skills and knowledge.
International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

New Zealand Certificate in Makeup Artistry
Level 4
Duration 1 year, full-time
Location Te Auaha CBD

Learn corrective techniques, fashion makeup and hairstyling for runway, editorial and private clients. Study special effects, including character design, facial manipulation, ageing, wig styling, trauma effects and body art. Gain valuable business and creative collaboration skills. Develop your skills during events like the World of WearableArt™.

Entry Criteria
Domestic – NCEA Level 1 or evidence of equivalent skills and knowledge.
International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

New Zealand Certificate in Beauty Therapy
Level 4
Duration 1 year, full-time
Location Te Auaha CBD

Gain skills in facial therapy, hair removal, manicure and pedicure, makeup, spray tanning, eyebrow shaping and eyelash tinting. Learn essential anatomy and physiology. Develop retail and reception skills in our salon and work with clients. You can also sit the internationally-recognised City & Guilds diploma and CIDESCO qualifications.

Entry Criteria
Domestic – NCEA Level 2 or equivalent qualification or relevant work experience.
International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.
Performing Arts

New Zealand Diploma in Performing Arts – Māori and Pacific Dance
Level 6
Duration 2 years, full-time
Location Porirua

Whitireia

Learn Māori, Samoa, Cook Islands and New Zealand contemporary dance. Through this fusion develop the future of dance in Aotearoa. Build strengths in technique, performance and choreography. Students have worked with internationally-acclaimed dance company Black Grace and performed in a range of productions.

Entry Criteria
Domestic – NCEA Level 2 or equivalent qualification or relevant work experience and evidence of ability based on an audition.
International – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

New Zealand Diploma in Dance – Commercial Dance
Level 6
Duration 2 years, full-time
Location Te Auaha CBD

Whitireia

Get prepared for the commercial dance sector. Develop your skills in jazz, ballet, tap, hip hop, and lyrical dance. Train in our studios and perform in productions. Learn to market yourself, make a show reel and develop industry-standard audition techniques.

Entry Criteria
Domestic – NCEA Level 2 or equivalent qualification or relevant work experience and evidence of ability based on an audition.
International – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

New Zealand Diploma in Drama – Stage and Screen
Level 6
Duration 2 years, full-time
Location Te Auaha CBD

Whitireia

Get centre stage and in front of the camera, and develop the tools to tell your own stories for stage and screen. Learn about the many roles that exist within the theatre, film, broadcast and digital screen industries. Training includes classes in acting techniques – improvisation, script analysis, movement and voice – as well as theatre production and collaborations with the Film School.

Entry Criteria
Domestic – NCEA Level 2 or equivalent qualification or relevant work experience and evidence of ability based on an audition.
International – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

New Zealand Diploma in Performing Arts – Musical Theatre
Level 6
Duration 2 years, full-time
Location Te Auaha CBD

Whitireia

Sing, act, dance. Be a ‘triple threat’ as a versatile performer. Every year you’ll perform in a major show such as our recent productions of The Addams Family and work with well known musical directors and choreographers.

Entry Criteria
Domestic – NCEA Level 2 or equivalent qualification or relevant work experience and evidence of ability based on an audition.
International – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

Bachelor of Creativity (Performing Arts)
Strands include Dance, Drama, and Musical Theatre
Level 7
Duration 3 years, full-time
Location Te Auaha CBD

Whitireia

The aim of this programme is to build students’ expertise in a creative discipline, developing their creativity and innovation, critical thinking and problem solving, collaboration and communication, which they can apply in performance work. It prepares students to participate in and contribute to the economic and cultural life of society, whether in New Zealand or internationally. The programme facilitates multi-disciplinary, work-focused projects and forges links with the performing arts industry.

Entry Criteria
Domestic – University entry requirements or equivalent study/work experience, and evidence of suitability based on an audition.
International – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

New Zealand Diploma in Screen Production
Level 5
Duration 1 year, full-time
Location Te Auaha CBD

Whitireia

Learn from the industries’ best and get hands-on experience in face-paced world of film and television. Use our ARRI ALEXA camera and the editing tools you’ll find in industry. Learn every aspect of filmmaking then specialise in the area you’re passionate about.

Entry Criteria
Domestic – NCEA Level 2 or equivalent skills and knowledge and evidence of ability based on interview.
International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.
## Music

### New Zealand Certificate in Performing Arts (Music)

<table>
<thead>
<tr>
<th>Level</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>17 weeks full time</td>
</tr>
<tr>
<td>Location</td>
<td>Te Auaha CBD</td>
</tr>
</tbody>
</table>

This is an introduction to music and the contemporary/commercial music industry. Learn about scales, chords and key signatures, rhythm and time signatures, performing in a band, and New Zealand music industry careers.

**Entry Criteria**

**Domestic** – Evidence of basic instrument or vocal ability based on audition.

Other requirements: Music – own musical instrument, microphone for vocalists.

**International** – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

### New Zealand Certificate in Music

<table>
<thead>
<tr>
<th>Level</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>1 year, full-time</td>
</tr>
<tr>
<td>Location</td>
<td>Te Auaha CBD</td>
</tr>
</tbody>
</table>

Develop your musical skills and understanding of the industry. You’ll cover theory, composition, music production, instrument and professional studies, as well as performing in a band. Learn from musicians including bass player Johnny Lawrence, session and solo vocalist Lisa Tomlins and drummer Rick Cranson.

**Entry Criteria**

**Domestic** – NCEA Level 2 or equivalent qualification or relevant work experience and evidence of ability based on an audition.

**International** – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

### New Zealand Certificate in DJ and Electronic Music Production

<table>
<thead>
<tr>
<th>Level</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>1 year, full-time</td>
</tr>
<tr>
<td>Location</td>
<td>Te Auaha CBD</td>
</tr>
</tbody>
</table>

Boost your skills training under DJ Raw, Alphabethead, DJ Spell and DJ Shan. Plus you’ll learn from industry speakers who are club owners, performers and world-class DJs. Focus on DJ performance, turntable skills, the art of mixing, the history of DJing, music production and industry studies.

**Entry Criteria**

**Domestic** – NCEA Level 2 or equivalent qualification or relevant work experience and evidence of ability based on an audition.

**International** – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

### New Zealand Diploma in Music*

<table>
<thead>
<tr>
<th>Level</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>1 year, full-time</td>
</tr>
<tr>
<td>Location</td>
<td>Te Auaha CBD</td>
</tr>
</tbody>
</table>

Learn about performance and recorded music production, through instrument studies and other practical applications to develop competent skills and knowledge, within a creative environment. The courses involve a range of learning experiences and performance opportunities, to prepare students for employment or self-employment.

**Entry criteria**

**Domestic** – NCEA level 2 or equivalent qualification/work experience AND evidence of ability based on an audition.

**International** – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

**Equipment/material requirements** – Own instrument unless a vocalist. Optional but recommended: laptop computer and multimedia software.

### New Zealand Diploma in Music*

<table>
<thead>
<tr>
<th>Level</th>
<th>6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>2 years, full-time</td>
</tr>
<tr>
<td>Location</td>
<td>Te Auaha CBD</td>
</tr>
</tbody>
</table>

Develop your instrument and musicianship skills to a high level through studying arranging, improvisation and recording/production skills. Work together on composing songs, putting on shows, performing at Te Auaha, and playing gigs at music venues around Wellington.

**Entry criteria**

**Domestic** – NCEA level 2 or equivalent qualification/work experience AND evidence of ability based on an audition.

**International** – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

**Equipment/material requirements** – Own instrument unless a vocalist. Optional but recommended: laptop computer and multimedia software.
## Radio Broadcasting
### New Zealand Diploma in Radio Broadcasting
- **Level**: 5
- **Duration**: 1 year, full-time
- **Location**: Te Auaha CBD, Auckland

Channel your creativity towards a career you'll love, whether it's writing a radio ad, dreaming up a fun radio contest or producing news stories. Learn on-air presentation, sales and marketing, brand engagement, audio production, podcasting, journalism and more. Benefit from tutors who work in the industry.

**Entry Criteria**
- **Domestic** – NCEA Level 2 or equivalent qualification or relevant work experience and evidence of ability based on interview and voice test.
- **International** – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

## Creative Writing
### New Zealand Diploma in Writing for Creative Industries
- **Level**: 5
- **Duration**: 1 year, full-time
- **Location**: Online

Learn the craft of writing through exercises, workshops, course reading, regular feedback, but most of all through writing itself. Develop skills in genres including short fiction, non-fiction, scriptwriting and poetry. This is a distance programme.

**Entry Criteria**
- **Domestic** – NCEA level 3 or equivalent qualification/work experience or New Zealand Certificate in Creative Writing (Level 4) and evidence of ability based on a portfolio and interview.
- **International** – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

## Publishing
### Graduate Diploma in Publishing (Applied)
- **Level**: 7
- **Duration**: 1 year, full-time
- **Location**: Te Auaha CBD

Learn the publishing process by working on real books with real publishing clients. Work as a publishing team as you gain skills in editing, project management, typesetting and publicity for print and digital media. Benefit from regular industry speakers and complete two work placements in publishing companies.

**Entry Criteria**
- **Domestic** – Bachelor’s degree or equivalent qualification or evidence of skill in writing based on submitted written work, outline/sample of the major project and interview.
- **International** – IELTS 7.0 with no band score lower than 7.0 (or equivalent) and academic requirements.

## Digital Media (Creative Technologies) and Visual Arts
### New Zealand Certificate in Creativity
- **Level**: 4
- **Duration**: 17 weeks, full-time
- **Location**: Te Auaha CBD

Start your creative journey. Get a taste of a wide range of creative disciplines. You’ll learn about design fundamentals, drawing, photography, video, digital fabrication (laser cutting, 3D printing) and 3D model making for film. Start developing your creative portfolio.

**Entry Criteria**
- **Domestic** – NCEA level 2 or equivalent qualification/work experience and evidence of suitability based on a portfolio of work.
- **International** – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

### New Zealand Diploma in Creativity
- **Level**: 5
- **Duration**: 1 year, full-time
- **Location**: Te Auaha CBD

Learn about digital design software, 3D printers, laser cutters, cameras and more. Work with a mix of media such as motion graphics and virtual reality, or apply digital techniques to create physical works. Develop your creative thinking skills.

**Entry Criteria**
- **Domestic** – NCEA Level 2 including credits from at least one of the following subjects: Art History, Practical Art (including: design, painting, photography, printmaking, sculpture), or Design and Visual Communication or equivalent knowledge, skills, and experience as demonstrated in a portfolio.
- **International** – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

Programmes and details may change | Please check the relevant website or contact us for the latest information.
Digital Media (Creative Technologies) and Visual Arts

New Zealand Diploma in Creativity

**Level** 6  
**Duration** 1 year, full-time  
**Location** Te Auaha CBD

Build on the Level 5 diploma (or equivalent qualification, skills or knowledge), which is a prerequisite for this course. Build skills, 2D and 3D printing, laser cutting, video and photography. Learn through collaborative and interdisciplinary projects.

**Entry Criteria**
- **Domestic** – NCEA Level 3 including credits from at least one of the following subjects: Art History, Practical Art (including: design, painting, photography, printmaking, sculpture) or Design and Visual Communication or equivalent knowledge, skills, and experience.
- **International** – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

Bachelor of Creativity (Digital Media)

**Level** 7  
**Duration** 3 years, full-time  
**Location** Te Auaha CBD

Build on the knowledge you have acquired in the first two years of study to create an original body of work for your industry ready portfolio. Our graduates work in design studios, agencies and digital design companies.

**Entry Criteria**
- **Domestic** – University Entrance or equivalent qualification or relevant work experience, and evidence of suitability based on portfolio.
- **International** – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

Graduate Diploma in Creativity*

**Level** 7  
**Duration** 1 year, full-time  
**Location** Te Auaha CBD

Further your previous art or design experience by engaging in independent, cultural and collaborative projects. Enhance your portfolio and skills for the creative workplace.

**Entry Criteria**
- **Domestic** – Bachelor degree in a creative discipline OR Ability to demonstrate equivalent practical experience, professional or educational experience appropriate to the Graduate Diploma’s digital media major discipline.
- **International** – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.
Cooking and Culinary Arts

New Zealand Certificate in Cookery
Level 4
Duration 1 year, full-time
Location Cuba St CBD

Start your career as a chef. This hands on programme is designed to give you all the foundation skills you need to enter the professional cookery arena and to begin your career as a chef. The focus is on the essential skills of food preparation, cookery methods and presentation techniques that will provide you with the keys to open your culinary world. An industry work placement will allow you to experience a commercial kitchen first hand. Successful candidates will also receive the City & Guilds 8065-02 Certificate in food preparation and cooking.

Entry Criteria
Domestic – 60 Credits at NCEA Level 1 including 10 credits in Literacy and 10 credits in Numeracy, or equivalent qualification or relevant work experience
International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

New Zealand Certificate in Cookery (Managed Traineeship)
Level 4
Duration 2 years, part-time
Location Cuba St CBD

The WelTec Managed Traineeship leads to the New Zealand Certificate in Cookery Level 4 and is specifically designed for those already working in professional kitchens. The two year, block release, programme supports kitchen staff to work towards becoming a qualified chef whilst continuing to be employed in the industry. You will learn through practical tutorials and workshops and be assessed in a purpose-built environment alongside other trainee chefs. Access to our online learning system and regular onsite visits will provide additional support to both the trainee and the employer throughout the process.

Entry Criteria
Domestic – Candidates must be employed for a minimum of 24 hours per week in a WelTec approved hospitality business in an appropriate position (e.g.: Kitchen Assistant, Commis Chef, Junior Chef or similar role).

International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

New Zealand Diploma in Cookery (Advanced)
Level 5
Duration 1 year, full-time
Location Cuba St CBD

Build on your existing skills to understand and apply advanced cooking techniques such as smoking, curing and sous vide. Learn artisan skills such as sausage and cheese making. Develop your supervisory and kitchen management knowledge in menu planning, costing and dish design. A substantial industry placement in a commercial kitchen will support your learning.

Entry Criteria
Domestic – Completion of New Zealand Certificate in Cookery Level 4, or equivalent qualification or relevant work experience and capability to work in a commercial kitchen.

International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

Pâtisserie and Baking

New Zealand Certificate in Baking
Level 3
Duration 17 weeks, full-time
Location Porirua, Cuba St CBD

Whether you’re passionate about Bread baking or delicate pastries, you’ll gain a solid foundation in baking skills. Our experienced professionals will teach you the how’s and why’s to create, finish and present beautiful bakery items. Work as a trainee baker or progress to further training.

Entry Criteria
Domestic – 10 credits at NCEA Level 1 Literacy and 10 credits at NCEA Level 1 Numeracy or equivalent skills and knowledge.
International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

New Zealand Certificate in Baking
Level 4
Duration 1 year, full-time
Location Cuba St CBD

Whether you want to expand your culinary skills in pâtisserie, or continue on your journey as a baker. You will gain the advanced pâtisserie and baking skills necessary to produce: restaurant quality desserts, work with decorative mediums to produce and finish gateaux and celebration cakes, experience the development of a range of superior doughs and baked goods. Successful candidates will also receive the City & Guilds 8065-03 Diploma in Food Preparation and Cooking – Pâtisserie.

New Zealand Diploma in Baking (Level 5)
Duration 2 years, part-time
Location Cuba St CBD

We incorporate City and Guilds qualifications, so your skills will be recognised around the world.
### Food and Beverage Service

**New Zealand Certificate in Food and Beverage Service (Restaurant Services)**

<table>
<thead>
<tr>
<th>Level</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>17 weeks, full-time</td>
</tr>
<tr>
<td>Location</td>
<td>Cuba St CBD</td>
</tr>
</tbody>
</table>

WelTec

Prepare yourself with the frontline skills to enter the world of restaurants, bars, cafes and numerous other hospitality opportunities. Learn how to provide first class service across a variety of food and beverage service operations. Understand the importance of product knowledge and how to prepare and serve barista coffee, wine and other beverages for sale; hosting responsibility along with other relevant operating procedures.

**Entry Criteria**

**Domestic** – 10 credits at Literacy at Level 1 or above made up of 5 credits in reading and 5 credits in writing or 10 Numeracy credits at Level 1 or above (as specified on the NZQA list) or evidence of Literacy and Numeracy skills at least equivalent to the above.

**International** – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

---

### Management

**New Zealand Diploma in Hospitality Management**

<table>
<thead>
<tr>
<th>Level</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>1 year, full-time</td>
</tr>
<tr>
<td>Location</td>
<td>Cuba St CBD</td>
</tr>
</tbody>
</table>

Part-time option available

WelTec

Focus on the business and management aspects of the hospitality industry. Enhance your knowledge of food and beverage and accommodation management. Understand the importance of the Sale and Supply of Alcohol Act and gain your LCQ qualification. Cover business operations, gain supervisory skills and work with a team to plan and execute an event.

**Entry Criteria**

**Domestic** – 60 credits at NCEA Level 4 in an appropriate field or equivalent qualification or relevant work experience.

**International** – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.
## New Zealand Certificate in Tourism (Tourism and Travel)

**Level:** 3  
**Duration:** 17 weeks, full-time  
**Location:** Te Auaha CBD

Experience the tourism industry through a field trip to Rotorua and visits to many local visitor attractions. Discover the best entry role for you. Build customer service skills and knowledge of New Zealand’s great destinations. Learn to use the reservations software Amadeus that is used in the industry.

**Entry Criteria**

**Domestic** – 40 credits at NCEA Level 1 including 10 credits in Literacy and 10 credits in Numeracy or above or equivalent academic qualification.

**International** – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

---

## New Zealand Diploma in Tourism (Operations Endorsement)

**Level:** 4  
**Duration:** 17 weeks, full-time  
**Location:** Te Auaha CBD

Focus on the business side of tourism operations. Take part in a class field trip to Te Anau and Queenstown and learn about their tourism development. Visit local attractions. Increase your knowledge of tourism business operations and understand how you can add value.

**Entry Criteria**

**Domestic** – 40 credits at NCEA Level 2 or above including a minimum of 10 credits in Literacy at Level 1 or above up of 5 credits in reading and 5 credits at writing and a minimum of 10 Numeracy credits at Level 1 or above or equivalent academic qualification; or successful completion of New Zealand Certificate in Tourism (Level 3) (Travel and Tourism).

**International** – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

---

## New Zealand Diploma in Tourism and Travel

**Level:** 5  
**Duration:** 1 year, full-time (part-time options)  
**Location:** Te Auaha CBD

Learn about current tourism business practice, event planning and team leadership. Travel to multiple regional destinations to learn first-hand from local tourism providers. Study the industry, business systems and business development. Learn from experienced tutors and gain skills that employers need.

**Entry Criteria**

**Domestic** – 42 credits at NCEA Level 3 – including 3 approved subjects at Level 3 made up of 14 credits each or two approved subjects made up of 14 credits each plus a minimum of 14 credits in Tourism at Level 3, and 10 credits NCEA Level 2 Literacy or above – 5 credits at reading and 5 credits in writing and 10 credits NCEA Level 1 Numeracy, or equivalent qualification or relevant work experience.

**International** – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

---

## New Zealand Diploma in Tourism and Travel

**Level:** 6  
**Duration:** 1 year, full-time (part-time options)  
**Location:** Te Auaha CBD

Grow your tourism networks and career opportunities with WelTec. Increase your knowledge of Tourism Sustainable Practices, Digital Media, and Tourism Industry and Enterprises. Engage directly with tourism businesses to deliver projects. Expand on current knowledge and workplace experience to gain a formal qualification. With a key focus placed on experiential learning, classes are taught using a blended learning approach of: classroom learning, distance learning, industry field trips and engagements.

**Entry Criteria**

**Domestic** – New Zealand Diploma in Tourism and Travel (Level 5), or 120 credits at Level 5 in a related discipline or equivalent study/work experience AND evidence of ability based on an a portfolio and interview.

**International** – IELTS 6.0 with no band score lower than 6.5 (or equivalent) and academic requirements.
INFORMATION TECHNOLOGY AND BUSINESS

Business

Business Administration

Information Technology

Te Kura Hangarau me Te Ao Pakihi

DAN INFORMATION TECHNOLOGY GRADUATE

“It’s really practical and set me up to go straight into industry”
### Information Technology

#### New Zealand Certificate in Information Technology Essentials

- **Level**: 4
- **Duration**: 17 weeks, full-time
- **Location**: Petone, Porirua

Introductory 17-week programme. Learn basic PC maintenance such as how to install, configure and maintain office network computers. Build knowledge of computer hardware and operating systems. Develop your understanding of the internet and foundation knowledge of automated office applications.

**Entry Criteria**

- **Domestic** – 40 credits at NCEA Level 2 with 10 credits at NCEA Level 1 Literacy and 10 credits at NCEA Level 1 Numeracy or equivalent skills and knowledge.
- **International** – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

#### New Zealand Diploma in Information Technology (Technical Support)

- **Level**: 5
- **Duration**: 1 year, full-time (part-time options)
- **Location**: Petone

Get the skills to work on a help desk, in computer servicing and technical support. Learn how to deliver great customer service. Understand PC essentials by taking a computer completely apart and putting it back together. Work on hard drive recovery, basic software development, game design and databases.

**Entry Criteria**

- **Domestic** – NCEA Level 2 or equivalent qualification or relevant work experience.
- **International** – IELTS 6.0 with no band score lower than 5.0 (or equivalent) and academic requirements.

### New Zealand Diploma in Information Systems

- **Level**: 5
- **Duration**: 1 year, full-time (part-time options)
- **Location**: Porirua

Develop your skills in creating programs, web pages, networks and databases. Learn the fundamentals of software design and development. Build knowledge of the IT industry. Around 60 percent of the programme is practical – you’ll learn by working on real problems.

**Entry Criteria**

- **Domestic** – University Entrance or equivalent qualification or relevant work experience.
- **International** – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

### Bachelor of Information Technology

- **Level**: 7
- **Duration**: 3 years, full-time (part-time options)
- **Location**: Petone, Porirua

Join the booming IT industry. Our students learn by building real software, apps and products. Develop your problem-solving skills. Work on an industry project in your final year. Specialise in an area of your choice: applied data science, cyber security, interaction design, networking and infrastructure or software development.

**Entry Criteria**

- **Domestic** – University Entrance or equivalent qualification or relevant work experience.
- **International** – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

### Graduate Diploma in Information Technology*

- **Level**: 7
- **Duration**: 1 year, full-time (part-time options)
- **Location**: Petone, Porirua

Apply a range of techniques and technology to solve a workplace or industry problem. Develop your knowledge with a selection of courses. Options in software and app development, systems design, testing, security, databases, networking, programming and information assurance. Gain recognition for your skills.

**Entry Criteria**

- **Domestic** – A degree in Computer Applications, Computer Science, Information Technology, or Information Systems, or equivalent practical, professional or educational experience in the IT industry.
- **International** – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

*Pending NZQA approval. Programmes and details may change. Please check the relevant website or contact us for the latest information.*
## Information Technology

### Graduate Certificate in Cybersecurity*

<table>
<thead>
<tr>
<th>Level</th>
<th>7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>17 weeks, full-time (part-time options)</td>
</tr>
<tr>
<td>Location</td>
<td>Petone</td>
</tr>
</tbody>
</table>

Gain a professional qualification to further your IT career. Learn about information security and assurance considerations within enterprise systems and be able to integrate security policy, practices and technologies into existing infrastructure.

**Entry Criteria**

**Domestic** – A degree in Computer Science or Information Technology or equivalent preferably with Network, or equivalent practical, professional or educational experience in the IT industry.

**International** – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

### Graduate Diploma in Cybersecurity*

<table>
<thead>
<tr>
<th>Level</th>
<th>7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>1 year, full-time (part-time options)</td>
</tr>
<tr>
<td>Location</td>
<td>Petone</td>
</tr>
</tbody>
</table>

Gain a comprehensive understanding of information security and maintenance. Learn how to integrate security policy, practices and technologies into operational structures. Design secure systems and assess cyber threats. Explore the principles of survivability and information assurance.

**Entry Criteria**

**Domestic** – A degree in Computer Science or Information Technology or equivalent preferably with Network, or equivalent practical, professional or educational experience in the IT industry.

**International** – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

### Postgraduate Certificate in ICT

<table>
<thead>
<tr>
<th>Level</th>
<th>8</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>17 weeks, full-time</td>
</tr>
<tr>
<td>Location</td>
<td>Te Auaha CBD</td>
</tr>
</tbody>
</table>

Boost your career at the Wellington ICT Graduate School. This 17-week programme has been designed to meet needs identified by local industry. It’s an applied research programme where you will gain an introduction to research in ICT, plan and conduct your own projects and do a work placement.

**Entry Criteria**

**Domestic** – Bachelor’s degree, Graduate Certificate or Graduate Diploma in a related subject or equivalent qualification or relevant work experience.

### Postgraduate Diploma in ICT

<table>
<thead>
<tr>
<th>Level</th>
<th>8</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>1 year, full-time</td>
</tr>
<tr>
<td>Location</td>
<td>Te Auaha CBD</td>
</tr>
</tbody>
</table>

Gain an edge for your career at the Wellington ICT Graduate School. Develop advanced knowledge in specialist areas from data mining to mobile devices, cloud computing to cryptography. Research the latest developments in an area of interest to you. Work effectively in teams and enhance your project management skills.

**Entry Criteria**

**Domestic** – Bachelor’s degree, Graduate Certificate or Graduate Diploma in a related subject or equivalent qualification or relevant work experience.

### Master of Information Technology

<table>
<thead>
<tr>
<th>Level</th>
<th>9</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>18 months, full-time (part-time options)</td>
</tr>
<tr>
<td>Location</td>
<td>Te Auaha CBD, Auckland</td>
</tr>
</tbody>
</table>

Choose hands-on research relevant to your career from a range of options including data mining, cloud computing, business analysis, business intelligence, ICT infrastructure, information management, mobile devices, network design and management, security and forensics, quality assurance, and systems architecture.

**Entry Criteria**

**Domestic** – Bachelor’s degree, Graduate Diploma, Postgraduate Certificate or Postgraduate Diploma in information technology or related subject with at least a B grade average at Level 7 (or 8) or relevant work experience

**International** – IELTS 6.5 with no band score lower than 6.0 (or equivalent) and academic requirements.

---

*Pending NZQA approval | Programmes and details may change | Please check the relevant website or contact us for the latest information.
Business Administration

New Zealand Certificate in Foundation Skills (Business & Computing pathway)
Level 2
Duration 17 weeks, full-time
Location Porirua

Whitireia

Learn word processing, internet and email for the office. Gain an understanding of financial documents and the confidence to provide great customer service. Get prepared for entry-level office admin or IT positions or progress to higher level programmes to boost you CV.

Entry Criteria
Domestic – Open entry.
International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

New Zealand Certificate in Business (Administration and Technology)
Level 3
Duration 17 weeks, full-time
Location Petone, Porirua

Whitireia

Gain intermediate skills in writing, computing and communication. Learn to use Microsoft Office programs such as Word, Outlook, Excel and Access. Understand and produce financial documentation. Build skills in administration, reception and customer service, and how to work effectively in teams.

Entry Criteria
Domestic – 10 credits at NCEA Level 1 Literacy and 10 credits at NCEA Level 1 Numeracy or equivalent skills and knowledge.
International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

New Zealand Certificate in Business (Administration and Technology)
Level 4
Duration 17 weeks, full-time

Flexible learning options

Location Petone, Porirua

Whitireia

Learn Microsoft Word, Excel and Access to an advanced level as well as accounting and payroll software such as MYOB and Ace Payroll. Build advanced skills in communication, report writing and minute-taking, and diary management. For those already working in an administration role, flexible distance study is available. Flexible options available.

Entry Criteria
Domestic – New Zealand Certificate in Business (Administration and Technology) (Level 3) or equivalent skills and knowledge.
International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

Business

New Zealand Diploma in Business
Level 5
Duration 1 year, full-time (part-time options)
Location Petone

WeTec

Learn key skills in business operations, management and business planning then focus on Accounting or Leadership and Management. Apply what you learn on real-world projects. Gain an understanding of how managers operate in New Zealand and overseas. Achieve a nationally-recognised qualification.

Entry Criteria
Domestic – NCEA Level 2 or equivalent qualification or relevant work experience.
International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

Bachelor of Applied Business Management
Level 7
Duration 3 years, full-time (part-time options)
Location Petone, Te Auaha CBD, Auckland

WeTec

Learn business practices and gain technical knowledge through specialising in Accounting, Business Analysis, Marketing and Sales, Supply Chain and Logistics or Tourism Management. Further your understanding of Te Tiriti o Waitangi and the influence of Māori, Pacific, and other cultures in relation business and management, through the history of business within New Zealand. Apply your critical and creative thinking skills to real-world projects and connect with local businesses. Graduate work-ready with a sound understanding of environment you’ll operate in and the skills to implement sustainable, focused business practices.

Entry requirements
Domestic – University entry requirements or Equivalent study.
Or work experience, which means a minimum of three years in one industry/business with evidence of managing people and budgets.
International – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.
Business

Graduate Diploma in Applied Business Management
Level 7
Duration 1 year, full-time (part-time options)
Location Petone, Te Auaha CBD, Auckland

Advance and deepen your knowledge of management. Extend your professional and managerial skills. You can choose to specialise in finance or marketing.

Entry Criteria
Domestic – Bachelor’s degree, Graduate Certificate or Graduate Diploma in a related subject or equivalent qualification or relevant work experience.
International – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

Postgraduate Diploma in Management
Level 8
Duration 1 year, full-time (part-time options)
Location Auckland

Advance and deepen your knowledge of management. Extend your professional and managerial skills. You can choose to specialise in finance or marketing.

Entry Criteria
Domestic – Bachelor’s degree, Graduate Certificate or Graduate Diploma in a related subject or equivalent qualification or relevant work experience.
International – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

Master of Management
Level 9
Duration 18 months, full-time (part-time options available)
Location Auckland

Develop your business acumen and gain advanced technical, strategic, professional, interpersonal, and intellectual capabilities for a range of business careers. hone your communication skills by engaging in rigorous intellectual analysis and problem-solving. Learn to identify and address ethical issues and understand how different views, values and philosophies shape leadership and decision making. Lead a research or an applied research project and take a leadership, management or research role in an organisation.

Entry Requirements
Domestic – Bachelor degree or equivalent in Business or related subject with at least B grade average at Level 7 and relevant work or professional experience.
International students – Bachelor degree or equivalent in Business or related subject with at least B grade average at Level 7 and relevant work or professional experience.*
International – IELTS 6.5 with no band score lower than 6.0 (or equivalent) and academic requirements.

*3-year work experience in a Manager or Senior Manager role in accounting, finance, marketing, hospitality, information systems, general management, or similar. A full CV / Resume is required together with supporting documents that demonstrate the nature of the employment and key responsibilities of the work performed.
Te Kura Hauora

HEALTH AND SOCIAL SERVICES

Animal Care and Vet Nursing
Counselling and Addiction Studies
Health Assistance
Nursing
Paramedic
Postgraduate Nursing, Health and Social Practice
Social and Community Work
Study and Career Preparation

JO NUSING GRADUATE

“The tutors are incredibly supportive”
Nursing

New Zealand Diploma in Enrolled Nursing

<table>
<thead>
<tr>
<th>Level</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>18 months, full-time</td>
</tr>
<tr>
<td>Location</td>
<td>Porirua</td>
</tr>
</tbody>
</table>

Whitireia

Enrolled Nurses are a part of the health care team to deliver nursing care to individuals in community, residential and hospital settings by contributing to nursing assessment, care planning and implementation and evaluation; however the registered nurse remains responsible overall.

Entry Criteria

Domestic – NCEA Level 2, including 12 credits in Level 1 Mathematics; or equivalent study/work experience and evidence of suitability based on interview, health screening, safety check and referee reports.

International – IELTS 6.5 with no band score lower than 6.5 (or equivalent) and academic requirements.

Competency Assessment Programme for Nurses (CAP)

<table>
<thead>
<tr>
<th>Level</th>
<th>7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>8 Weeks</td>
</tr>
<tr>
<td>Location</td>
<td>Porirua</td>
</tr>
</tbody>
</table>

Whitireia

For nurses who are registered overseas or nurses who registered or enrolled in New Zealand and want to return to clinical practice. This programme will support you to apply for an annual practising certificate.

Entry Criteria

New Zealand Qualified Nurse (NZQN): Evidence of suitability based on: CV or interview to provide evidence of relevant clinical practice (with a minimum of two years post-registration), health screening, safety check and referee reports.

Internationally Qualified Nurse (IQN): Overseas nursing registration, letter from Nursing Council of New Zealand; and evidence of suitability based on CV and interview of relevant clinical practice (a minimum of two years hospital nursing within the last four years – CV must include hospital certificates), health screening, safety check and referee reports.

International IELTS – 7.0 in all bands (achieved in one sitting); or OET B in all sub-tests (achieved in one sitting).

Bachelor of Nursing

<table>
<thead>
<tr>
<th>Level</th>
<th>7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>3 years, full-time</td>
</tr>
<tr>
<td>Location</td>
<td>Porirua</td>
</tr>
</tbody>
</table>

Whitireia

Become a registered nurse with a range of clinical skills on this supportive programme offering hands-on experience. Our nursing graduates are highly sought after for their practical, work-ready skills.

Entry Criteria

Domestic – University Entrance or equivalent academic/work experience and evidence of suitability based on interview, health screening, safety check and referee reports.

International – IELTS 6.5 with no band score lower than 6.5 (or equivalent) and academic requirements.

Bachelor of Nursing Māori

<table>
<thead>
<tr>
<th>Level</th>
<th>7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>3 years, full-time</td>
</tr>
<tr>
<td>Location</td>
<td>Porirua</td>
</tr>
</tbody>
</table>

Whitireia

This programme uses theoretical and clinical learning experiences designed to educate and support Māori students to become a New Zealand registered nurse, capable of working in a range of multicultural settings.

Entry Criteria

Domestic – University Entrance or equivalent qualification or relevant work experience and evidence of suitability based on interview, health screening, safety check and referee reports.

International – IELTS 6.5 with no band score lower than 6.5 (or equivalent) and academic requirements.

Bachelor of Nursing Pacific

<table>
<thead>
<tr>
<th>Level</th>
<th>7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>3 years, full-time</td>
</tr>
<tr>
<td>Location</td>
<td>Porirua</td>
</tr>
</tbody>
</table>

Whitireia

This programme uses theoretical and clinical learning experiences designed to educate and support Pacific students to become a New Zealand registered nurse, capable of working in a range of multicultural settings.

Entry Criteria

Domestic – University Entrance or equivalent qualification or relevant work experience and evidence of suitability based on interview, health screening, safety check and referee reports.

International – IELTS 6.5 with no band score lower than 6.5 (or equivalent) and academic requirements.
Postgraduate Nursing, Health and Social Practice

<table>
<thead>
<tr>
<th>Postgraduate Certificate in Nursing</th>
<th>Postgraduate Certificate in Primary Health Care Specialty Nursing</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Level</strong></td>
<td><strong>Level</strong></td>
</tr>
<tr>
<td>8</td>
<td>8</td>
</tr>
<tr>
<td><strong>Duration</strong></td>
<td><strong>Duration</strong></td>
</tr>
<tr>
<td>1 year – Mental Health and Change of Scope</td>
<td>1-2 years – Nursing</td>
</tr>
<tr>
<td><strong>Location</strong></td>
<td><strong>Location</strong></td>
</tr>
<tr>
<td>Online plus block courses</td>
<td>Online plus block courses</td>
</tr>
</tbody>
</table>

For registered nurses. Extend your knowledge with a clinically-focused programme. Choose to focus on Nursing or Mental Health and Addiction Nursing. You may gain credits towards Master’s study.

**Entry Criteria**

**Domestic** – Registered nurse with a current NZ practicing certificate (or equivalent), Bachelor degree (or equivalent); currently employed in a relevant clinical setting. Change of scope strand only: nurses must have approval from Nursing Council of New Zealand to undertake study.

**International** – IELTS 7.0 with no band score lower than 7.0 (or equivalent) and academic requirements.

---

<table>
<thead>
<tr>
<th>Postgraduate Certificate in Specialty Care*</th>
<th>Postgraduate Diploma in Specialty Care</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Level</strong></td>
<td><strong>Level</strong></td>
</tr>
<tr>
<td>8</td>
<td>8</td>
</tr>
<tr>
<td><strong>Duration</strong></td>
<td><strong>Duration</strong></td>
</tr>
<tr>
<td>1-2 years</td>
<td>1-3 years</td>
</tr>
<tr>
<td><strong>Location</strong></td>
<td><strong>Location</strong></td>
</tr>
<tr>
<td>Online plus block courses</td>
<td>Online plus block courses</td>
</tr>
</tbody>
</table>

For registered health professionals to develop specialty knowledge. Choose two courses such as Advanced Paramedic Practice, Paramedic Community Care, Pacific Health Leadership, Palliative Care, Perioperative Nursing, Intellectual Disability, Forensic Practice, Primary Mental Health Care.

**Entry Criteria**

**Domestic** – Registered health professional/counsellor, NZ practicing certificate (or equivalent), Bachelor’s degree (or equivalent). Employed in a relevant clinical service for a minimum 3 days (22.5 hours) per week.

**International** – IELTS 7.0 with no band score lower than 7.0 (or equivalent) and academic requirements.

---

**Continuing Professional Development (CPD@Whitireia)**

A range of workshops and online courses for nurses and health professionals to develop their knowledge and skills. Complete anytime, anywhere, at your own pace. Courses contribute to required professional development hours.

cpd.whitireia.ac.nz

---

*Pending NZQA approval. | Programmes and details may change. | Please check the relevant website or contact us for the latest information.
Postgraduate Nursing, Health and Social Practice

**Postgraduate Certificate in Professional Practice**
- **Level**: 8
- **Duration**: 17 weeks, full-time (part time options)
- **Location**: Online plus block courses
- **Whitireia**

The programme is designed so you can engage with other health and social service fields, and broaden your professional practice. Focus on collaboration and extend your ability to work in interprofessional teams. Develop your leadership skills. You may gain credits towards Master’s study.

**Entry Criteria**
- **Domestic** – Bachelor’s degree or equivalent experience. Special entry may be granted if you do not meet entry criteria, if the Head of School is satisfied you are capable of undertaking the programme.
- **International** – IELTS 7.0 with no band score lower than 6.5 (or equivalent) and academic requirements.

**Postgraduate Diploma in Professional Practice**
- **Level**: 8
- **Duration**: 1 year, full-time (part-time options)
- **Location**: Online plus block courses
- **Whitireia**

Focus on learning research methods for health and social practice and apply them in an area of your choice. Gain specialist knowledge and leadership skills to work in inter-professional teams. Focus on the delivery of quality services to diverse people and communities. You may gain credits towards Master’s study.

**Entry Criteria**
- **Domestic** – Bachelor’s degree or equivalent experience. Special entry may be granted if you do not meet entry criteria, if the Head of School is satisfied you are capable of undertaking the programme.
- **International** – IELTS 7.0 with no band score lower than 6.5 (or equivalent) and academic requirements.

**Master of Professional Practice**
- **Level**: 9
- **Duration**: 1.5 years, full-time (part-time options may be available)
- **Location**: Online plus block courses
- **Whitireia**

Lead practice at an advanced level in health and social services. Be an effective leader of inter-professional teams and work with diversity. Apply your study and research to your work. Choose to do a thesis or research project. The programme has an optional endorsement in education or leadership.

**Entry Criteria**
- **Domestic** – Bachelor’s degree or equivalent with a B grade average at Level 7, and relevant practice in a related professional field. Special entry may be granted if you do not meet entry criteria, if the Head of School is satisfied you are capable of undertaking the programme.
- **International** – IELTS 7.0 with no band score lower than 6.5 (or equivalent) and academic requirements.

---

Paramedic

**New Zealand Certificate in Emergency Care (First Responder)**
- **Level**: 3
- **Duration**: 30 weeks, part-time
- **Location**: Online plus block courses
- **Whitireia**

Work in first responder roles in ambulances or settings such as outdoor education, marine, industrial and volunteer rescue. Sustain life until advanced medical care is available, learn to assess and manage medical trauma, and manage complex emergencies. You must hold a current first aid certificate.

**Entry Criteria**
- **Domestic** – NCEA Level 1 or equivalent qualification/work experience. A current first aid certificate and evidence of suitability based on interview, health declaration, safety check and referee reports.
- **International** – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

**Bachelor of Health Science (Paramedic)**
- **Level**: 7
- **Duration**: 3 years, full-time
- **Location**: Porirua or online plus block courses
- **Whitireia**

Gain skills to provide emergency and non-urgent medical care in a range of situations. Know how to assess, stabilise, treat and refer patients. Learn through clinical placements in ambulances, hospitals and other situations. There is a flexible part-time option for working or volunteer paramedics with relevant industry qualifications.

**Entry Criteria**
- **Domestic** – University Entrance or equivalent qualification or relevant work experience and evidence of suitability based on an entry age of 18, interview, health screening, safety check and referee reports.
- **International** – IELTS 6.5 with no band score lower than 6.5 (or equivalent) and academic requirements.
Health Assistance

New Zealand Certificate in Health and Wellbeing – Health Assistant and Support Work
Level 3
Duration 17 weeks, full-time
Location Petone

Whitireia

Be a caregiver or support worker. Choose to focus on health assistance for roles in hospitals and rest homes or support work to help those who need assistance in independent day-to-day living. Gain work experience in hospitals and rest homes.

Entry Criteria
Domestic – NCEA Level 1 or equivalent qualification/work experience and evidence of suitability based on interview, health screening, safety check under the Children’s Act 2014 and referee reports.
International – IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

New Zealand Certificate in Health and Wellbeing – Community Health Work
Level 4
Duration 1 year, full-time
Location Online plus block courses

Whitireia

Work as a community health worker in child and whānau health. Focus on promoting health and well-being, working to build health literacy. Develop skills in building relationships, leadership and cultural responsiveness. Designed for those working in the sector. Delivered in partnership with Plunket.

Entry Criteria
Domestic – NCEA Level 1 or equivalent. Employment or voluntary work in related field for a minimum of three days/week. Evidence of suitability based on employer’s support/referees and safety checks, to meet relevant legislation.
International – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

Counselling and Addiction Studies

Bachelor of Counselling and Addiction Practice
Level 7
Duration 3 years, full-time (part-time options)
Location Porirua (online plus block courses)

Whitireia

Promote wellbeing and harm reduction to individuals, whānau and communities. Gain the skills and knowledge the industry is looking for and become a culturally-competent counselling and addiction practitioner. Learn in a supportive environment. Practise scenarios in the classroom. Complete work placements to gain experience.

Entry Criteria
Domestic – University Entrance or equivalent qualification or relevant work experience and evidence of suitability based on interview, health declaration, safety check and referee reports.
International – IELTS 6.5 with no band score lower than 6.5 (or equivalent) and academic requirements.
Social and Community Work

New Zealand Certificate in Health and Wellbeing – Mental Health and Addiction Support

**Level** 4

**Duration** 1 year, full-time

**Location** Online plus block courses at Porirua

Whitireia

Foster hope, support recovery and build resilience. Focus on mental health and addiction issues. Learn about interventions and treatments, building relationships and developing wellbeing. Understand relevant legislation and the role of support workers. Designed for those working in the sector.

**Entry Criteria**

**Domestic** – NCEA Level 1 or equivalent; employment or voluntary work in related field for a minimum of three days/18 hours/week with evidence of manager support; evidence of suitability based on employer’s support/referees and safety checks, to meet relevant legislation.

**International** – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

New Zealand Certificate in Health and Wellbeing (Peer Support)

**Level** 4

**Duration** 1 year, full-time

**Location** Online plus block courses at Porirua

Whitireia

Foster hope and build resilience, self-determination and autonomy. Focus on peer support tools, communication strategies, developing leadership, and the power of own story and how this can be shared in a safe and professional way to support peers and whānau who are experiencing distress.

**Entry Criteria**

**Domestic** – NCEA Level 1 or equivalent; employment or voluntary work in related field for a minimum of three days/18 hours/week with evidence of manager support; evidence of suitability based on employer’s support/referees and safety checks, to meet relevant legislation.

**International** – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

Bachelor of Social Work

**Level** 7

**Duration** 4 years, full-time (part-time options)

**Location** Porirua

Whitireia

Help people develop their full potential. Become a social work professional whose practice is underpinned by reflective and critical thinking. Understand the context of individuals, families and communities. Work towards Social Workers Registration Board (SWRB) registration.

**Entry Criteria**

**Domestic** – University Entrance or equivalent qualification or relevant work experience or evidence of suitability based on police vetting, referee reports and interview. Applicants for whom English is an alternative language and who have not undertaken secondary education in English/Māori or New Zealand Sign Language require IELTS 6.5 Academic in each band.

**International** – IELTS 7.0 with no band score lower than 7.0 (or equivalent) and academic requirements.

Youth Development

New Zealand Diploma in Youth Work

**Level** 6

**Duration** 2 years, full-time

**Location** Porirua, Online plus block courses in Porirua

WelTec

Help young people thrive. Further your skills or start a new journey in youth work. Explore current issues in youth development and learn through simulated situations and work experience.

**Entry Criteria**

**Domestic** – NCEA Level 3 or New Zealand Certificate in Study and Career Preparation (Level 3) or equivalent qualification/work experience; and evidence of suitability based on interview, health screening, safety check and referee reports.

**International** – IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.
Animal Care and Vet Nursing

New Zealand Certificate in Animal Care (Companion Animals)

- **Level**: 3
- **Duration**: 21 weeks, full-time
- **Location**: Porirua

Learn how to care for a range of animals such as cats, dogs and rabbits. Gain work experience at Wellington SPCA. Develop knowledge and skills for the industry: animal handling techniques, health and husbandry, hygiene and more.

**Entry Criteria**

- **Domestic**: NCEA Level 1, or equivalent qualification or relevant work experience. All students are required to undergo a police check at the time of entry into the programme.
- **International**: IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

-------------------------------

New Zealand Certificate in Animal Technology (Veterinary Nursing Assistant)

- **Level**: 5
- **Duration**: 1 year, full-time
- **Location**: Porirua

Become a veterinary nurse assistant. Learn and practise a range of clinical, surgical and diagnostic skills, both in the classroom as well as on work placement in veterinary clinics. You will be eligible to apply for registration with the New Zealand Veterinary Nursing Association.

**Entry Criteria**

- **Domestic**: 60 credits at NCEA Level 2 with at least 12 credits in English at Level 2 and 12 credits in Mathematics at Level 1, and 12 credits of relevant science at Level 1, or equivalent tertiary study. Evidence of suitability based on interview, health screening, safety check and referee reports. Must be a minimum of 18 years of age at commencement of the programme and have at least three days of work experience and/or observation of animals within a veterinary clinic.
- **International**: IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.

Study and Career Preparation

National Certificate of Educational Achievement (Vocational Pathway Social and Community Services Sector)

- **Level**: 2
- **Duration**: 17 weeks, full-time
- **Location**: Petone, Porirua

Enjoy helping people? Want to gain your NCEA Level 2? Start your study in social and community services and learn basic skills in community development, personal development and adventure-based learning. Study fees free. Go on to further study opportunities at Level 3 or 4.

**Entry Criteria**

- **Domestic**: Open Entry.
- **International**: IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

-------------------------------

New Zealand Certificate in Study and Career Preparation

- **Level**: 3
- **Duration**: 17 weeks, full-time
- **Location**: Petone, Porirua

Gain foundation knowledge and prepare for further study at Level 4 or above. Build learning skills and confidence. Learn in a supportive environment. Focus on Health Science or Social Services.

**Entry Criteria**

- **Domestic**: New Zealand Certificate in Study and Career Preparation (Level 3) or equivalent study/work experience.
- **International**: IELTS 5.5 with no band score lower than 5.0 (or equivalent) and academic requirements.

-------------------------------

New Zealand Certificate in Study and Career Preparation

- **Level**: 4
- **Duration**: 17 weeks, full-time
- **Location**: Petone, Porirua

Prepare for higher study at Levels 5-7 (diploma and degree levels). Develop your academic skills. Focus on Health Science or Social Services.

**Entry Criteria**

- **Domestic**: New Zealand Certificate in Study and Career Preparation (Level 3) or equivalent study/work experience.
- **International**: IELTS 6.0 with no band score lower than 5.5 (or equivalent) and academic requirements.
DISCLAIMER
The information in this prospectus describes the programmes and services we intend to offer in 2020, as is correct at October 2019. Programmes and information in this prospectus may change. Some programmes are dependent on formal approval, government funding or the number of enrolments. Please check the relevant website or contact us for the latest information.
CONNECT WITH US

Whitireia
NEW ZEALAND

whitireia.ac.nz
0800 944 847
info@whitireia.ac.nz

WelTec

weltec.ac.nz
0800 935 832
info@weltec.ac.nz