

New Zealand Diploma in Business (Level 5) with strands in Accounting, Leadership and Management

Learn key skills in business operations, management and business planning then focus on Accounting or Leadership and Management. Apply what you learn on real-world projects. Gain an understanding of how managers operate in New Zealand and overseas. Achieve a nationally-recognised qualification.

Flexible Study Options

This programme has flexible study options with both day and night papers offered.

Day papers

- Day papers will be taught at the Petone campus
9am - 1pm

Night Papers

- Night papers will be taught in Wellington
4.30pm - 8.30pm

Study Part-time

Are you looking to study part-time while you work or balance other commitments?

No problem we can make study work for you. This programme includes part-time study options for people who want the flexibility of studying while they manage other commitments.

What you will learn

- Develop the thinking to improve business operations
- Understand accounting and economic principles and practices
- Develop marketing plans and sales strategies
- Learn skills for recruitment and staff training
- Explore risk management
- Learn how to develop and maintain long-term business relationships
- Carry out business research
- Develop problem-solving and business communication skills

Enrol now!



Programme Dates

01/03/2021
(Petone/Wellington)
12/07/2021
(Petone/Wellington)



Duration

1 Year, full-time, part-time options available



Domestic Fees

From \$5,920



International Fees

\$19,250*



Campus

Petone/Wellington

More info

whitireia.ac.nz
weltec.ac.nz
teauaha.com



Contact Us

enrolments@whitireia.ac.nz
0800 WHITIREIA (944 847)

enrolments@weltec.ac.nz
0800 WELTEC (935 832)



- Analyse the impact of multicultural influences on business operations
- Consider how principles of the Treaty of Waitangi can be applied to business practice in Aotearoa

Core Compulsory Courses

Choose a specialisation

Accounting - Course Strands

Achieve a nationally-recognised qualification. You'll have the opportunity to be endorsed by the [New Zealand Institute of Chartered Accounting Technician](#).

- Process financial transactions
- Prepare financial statements and reports
- Monitor business performance against budgets
- Analyse financial information to inform business decisions
- Apply tax rules for individuals and small businesses
- Determine controls to minimise financial risk
- Follow the accounting profession's code of ethics

Leadership and Management - Course Strands

- Identify operational issues and challenges
- Plan and apply techniques to improve business performance
- Develop leadership skills, learn to delegate tasks
- Positively influence others to achieve business goals
- Foster a positive workplace culture
- Encourage team engagement
- Manage projects within scope, resources and time

Career options

- Team leader
- Project and event administrator
- Office manager
- Accounts receivable/payable officer
- Business developer
- Finance administrator

Entry criteria

Under 20 years

NCEA Level 2 or equivalent qualification/work experience.

Over 20 years

If you're 20 years or over, you may qualify for special admission on this programme. Contact us if you don't meet the Under 20 entry criteria.



Enrol now!

Campuses

Porirua Campus

3 Wi Neera Dr
Porirua

School of Construction

18 Western Hutt Rd
Petone

Petone Campus

21 Kensington Ave
Petone

School of Hospitality

52 Cuba St
Wellington

Te Kāhui Auaha

65 Dixon St
Wellington



More info

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International students

Minimum IELTS (academic) score of 5.5 with no band score lower than 5.0, or equivalent.

Find your country's [equivalent academic entry requirements here](#)

[Go to International Students main page](#)

** International fees shown here do not include insurance and administration (currently approximately \$780 per year of study)*

Further study options

[Graduate Diploma in Applied Business Management](#)

[Bachelor of Applied Business Management](#)